**Amenity Rooms – General Rules and Regulations**

* Each key will access the social room and exercise room.
* The key is available to the unit owner only. Picture ID must also be provided.
* One (1) key is available per suite.
* Keys are $300.00 (refundable deposit) payable prior to receiving a key.
* If your key is lost or stolen, the cost to replace is $300 & this is non-refundable.
* When the key is returned, the unit owner will be reimbursed their deposit ($300) within 30 days of the return.
* All on-site residents (owners & tenants) are able to make use of the social and exercise rooms, provided they have a key.
* If you are a tenant & want to make use of these facilities, please contact your unit owner to arrange a key. The unit owner must supply KDM (Lynn or Gabriele) with the contact information (name, address, phone #) of tenant the key was provided to.
* To acquire an amenity room key or report any issues with the Amenity Rooms, please contact KDM Management at (780)-460-0444.
	+ Lynn ext. 315; lcutforth@kdmmgmt.ca
	+ Gabriele ext. 313; gibbotson@kdmmgmt.ca

**Social Room – Rules & Regulations**

* Hours of use are between 7am – 11pm daily.
* All residents can use the social room, provided they have a key. Smoking is not allowed in the social room nor anywhere else in the common areas of the building (hallways, entries, parkade, exercise room). If you or your guests do smoke, please do so on the patio and use the ashtray located there.
* No pets are allowed in the social room.
* All children under 18, must be supervised and have an adult present at all times
* Equipment abuse **WILL NOT** be tolerated. Violators will have (at minimum) their privileges revoked from all amenity rooms, plus the costs for repairs/replacement to any equipment or facilities will be charged back to the unit owner.
* Foul language & unreasonable noise will not be tolerated and at minimum result in privileges being revoked.
* Please keep all equipment and furnishings clean and orderly. Return tables to their locations, place chairs under the tables, and ensure the pool table cover is in place after use.
* Keep door closed at all times.
* Close blinds & turn off lights upon exiting the room.
* Alcohol is **ONLY** permitted during private functions. Open liquor is prohibited from common areas within the building (social room, hallways/entry ways, parkade, exercise room).
* The social room is available for **“EXCLUSIVE USE”** bookings by contacting KDM Management Inc. (780)-460-0444. To book the room, you are required to:
	+ Be a resident of either building. Proof of residence; a signed rental contract and photo ID for non-owners. Photo ID with proper address for onsite owners.
	+ Provide a $300 damage deposit (refundable)
	+ And pay a user fee of $50 (non-refundable)
	+ Perform a walk through pre/post booking with a board representative to note the condition of the room. At this time, the door will be locked for exclusive use and you will be responsible for the room until the post-booking inspection.
	+ The key/keys must be returned to KDM.

**Exercise Room – Rules and Regulations**

* Hours of use are from 6am – 11pm daily.
* All residents can use the exercise room, provided they have a key. **Children under 16 and visitors are not permitted to use the exercise room. NO EXCEPTIONS!!!**
* No pets are allowed in the exercise room.
* Proper footwear (**clean, non-street shoes ONLY**) is required when using the equipment. Please remove all dirty footwear prior to entering the room and store on the carpet by the door.
* Equipment abuse **WILL NOT** be tolerated. Violators will have (at minimum) their privileges revoked from all amenity rooms, plus the costs for repairs/replacement to any equipment or facilities will be changed back to the unit owner.
* Medical advice should be consulted prior to use of any exercise equipment or beginning any exercise program. Equipment is used at your own risk. The Board of Directors of the Grange Pointe and KDM Management accepts no liability for injury sustained while using this equipment.
* Please wipe down the equipment after use with the sanitary wipes provided.
* If others are waiting to use a piece of equipment, please keep your workout to less than 30 minutes.
* Do not remove the safety magnet from the treadmill.
* Handle all equipment with care. If you use equipment that requires moving, please ensure it is put back in a safe location out of the way of other users. Do not move the treadmill, bike, or elliptical from the location they are in.
* Please keep the door closed at all times.
* If you choose to open the window (SUMMER ONLY), please ensure that it is fully closed & locked and the blinds are closed prior to exiting the room.
* No radios or stereos are allowed in the room; personal devices with headphones are permitted. Please be conscious to the volume of the music being played.
* If equipment is damaged/requires servicing, the room in disrepair or dirty, or no cleaning supplies available, please contact KDM Management (780)-460-0444.
	+ Lynn ext. 315; lcutforth@kdmmgmt.ca
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